

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, January 23, 2023 at 5:30 p.m. in the school business office for the regular monthly meeting.

Present: Mark Martinez, Sandra Rose, Becky Dobbins, Matt Hadden, John Casey, Lee Morrison

Absent: Joshua Hale

Others Present: Brandon McDowell, Superintendent; Diana Dobbins, High School Principal; Thomas King, Jr. High Principal; Kristi Greaves, Business Manager; Joy Thompson; Stephanie Bollinger

Recorder: Mary Strickland

Recognize January Retiree: Darrel Wilkins was recognized for his retirement from the district effective January 31, 2023.

School Board Recognition: Brandon McDowell presented the board members with certificates of appreciation and thanked them for their service. Students and staff presented the board members with cards and small gifts of appreciation.

Minutes: Sandra Rose made a motion to approve the minutes of the Regular Meeting of December 15, 2022. The second was made by Becky Dobbins. Voting for the motion were Mark Martinez, Sandra Rose, Becky Dobbins, John Casey, and Matt Hadden. Lee Morrison abstained. Motion passed 6-0.

ACTION ITEMS:

Call the School Trustee Election: Becky Dobbins made a motion to call the election Saturday, May 6, 2023 to elect to the Board of Trustees of Coleman Independent

School District one trustee each for positions designated as Place 1, Place 2, and Place 3. Sandra Rose seconded the motion. Motion passed 7-0.

Consider Joint Election Agreement Between the City of Coleman, Texas and Coleman Independent School District for the May 6, 2023 Election

John Casey made a motion to approve the Joint Election Agreement between the City of Coleman, Texas and Coleman Independent School District for the May 6, 2023 Election. Becky Dobbins seconded the motion. Motion passed 7-0.

Consider Approving Contract with James E. Rodgers and Company, P.C. for Audit for the Year Ended August 31, 2023:

A motion was made by Sandra Rose to approve the Contract with James E. Rodgers and Company, P.C. for Audit for the Year Ended August 31, 2023. Becky Dobbins seconded the motion. Motion passed 7-0.

Consider Accepting Resignation from Personnel:

Becky Dobbins made a motion to accept the resignation from Merly Hughes effective the end of the 2022-2023 school year. Matt Hadden seconded the motion. Motion passed 7-0.

Consider Increasing CISD Employee Meal Reimbursement Rate for Overnight Travel:

Becky Dobbins made a motion to set the CISD per diem meal rates for overnight travel in accordance with the Texas Comptroller's standard per diem rate. The new rate will go into effect January 25, 2023.

Breakfast - \$13.00

Lunch - \$15.00

Dinner - \$26.00

Matt Hadden seconded the motion. Motion passed 7-0.

Budget Amendments:

Sandra Rose made a motion to approve the budget amendment as recommended by the administration. Becky Dobbins seconded the motion. Motion passed 7-0.

BOARD REPORT:

Principal Reports:

Diana Dobbins and Thomas King each gave reports on their respective campuses.

DISCUSSION:

Team of 8 Board Training:

The Team of 8 Board Training is scheduled for February 6, 2023.

INFORMATION ITEMS:

Intruder Detection Audit:

Mr. McDowell informed the board that the Texas State Texas School Safety Center conducted a safety audit at the Coleman High School campus during the prior week. The TxSSC reported no findings at the High School campus.

February Regular Board Meeting Date:

The February regular board meeting will be held on Monday, February 27, 2023.

1st Semester Enrollment:

Total enrollment at the end of the 1st semester is 789. Coleman High School had 201 students, Jr. High had 250 students and Elementary had 338 students.

CISD Hall of Honor Banquet:

The 2023 CISD Hall of Honor Banquet will be held Saturday, February 11, 2023.

NHS Induction Ceremony:

The NHS Induction Ceremony will be held January 30, 2023 at 6:00 p.m.

Check Payment List:

The Board reviewed the check payments for the month of January, 2023.

Financial Board Report:

The Financial Board Report for December, 2022 was presented to the Board.

Financial Statement:

The Financial Statement as of December 31, 2022 was presented to the Board.

Break:

The board took a break at 6:00 p.m. and returned to open session at 6:08 p.m.

ACTION ITEM:

**Superintendent Evaluation
and Contract:**

The Board went into Closed Session at 6:08 p.m. under Texas Government Code Section 551.074 to evaluate the superintendent. The Board came out of Closed Session and back into Regular Session at 7:15 p.m. with no action taken.

Superintendent Contract:

Sandra Rose made a motion to extend Superintendent Brandon McDowell's contract for one year. Becky Dobbins seconded the motion. Motion passed 7-0.

Adjournment:

The Board adjourned at 7:16 p.m.

MARK MARTINEZ

BECKY DOBBINS